



8th July 2024

Dear Parents/Carers

Annual School Report 2024

As the end of the academic year draws to a close, I am writing to inform you that your child's annual school report will be available to view by logging into your Arbor account through the Parent Portal.

This report will contain comments from subject teachers and an indication of attainment. Pupils' end of year achievement is given in terms of age-related expectations (i.e. whether they are 'Developing' towards, 'Meeting' or 'Exceeding' the expected achievement for their age).

The report will also contain a comment from your child's form tutor.

Please log into the Arbor Parent Portal to access your child's report.

To locate the report you will need to do the following:

- Open the quick actions orange tab in the top left hand corner of the page.
- Select report cards from the drop down menu.
- This will display the summer report in a list.
- Selecting the summer report will allow you to download your child's report to view as a PDF document. You can then save the document and print copies should you wish.

There will be no formal parents' evening at this late stage in the year but please feel free to contact staff if you have any concerns. Teachers school email addresses can be located on the school website or by following the link <https://www.codsallmiddleschool.com/staff>.

Should you be having issues accessing your child's report, do not hesitate to get in touch by emailing arborqueries@codsall-middle.staffs.sch.uk and we will endeavour to assist you with your issues.

We trust that you will find the report informative.

Yours sincerely

S Thompson

Mrs S Thompson
Assistant Headteacher